



# TAMWORTH REGIONAL COUNCIL

## ORDINARY COUNCIL MINUTES

of the Meeting of Tamworth Regional Council held in the Council Chambers,  
Lands Building, Nemingha Room, 25-27 Fitzroy Street, Tamworth

**10 SEPTEMBER 2024**

**PAUL BENNETT  
GENERAL MANAGER**



# ORDINARY COUNCIL MINUTES

Meeting of Tamworth Regional Council held in the Council Chambers, Lands Building,  
Nemingha Room, 25-27 Fitzroy Street, Tamworth  
**TUESDAY 10 SEPTEMBER 2024 at 6:30PM**

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Minutes

**PRESENT:** Cr Russell Webb (Mayor), Cr Phil Betts, Cr Bede Burke, Cr Judy Coates, Cr Stephen Mears, Cr Brooke Southwell, Cr Marc Sutherland, Cr Mark Rodda, Cr Helen Tickle.

**IN ATTENDANCE:** The General Manager, Director Liveable Communities, Director Regional Services, Director Water and Waste, Executive Manager Creative Communities and Experiences and Acting Executive Manager Strategy and Performance.

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**1 APOLOGIES AND LEAVE OF ABSENCE**

NIL

**2 COMMUNITY CONSULTATION**

NIL

**3 MINUTES OF PREVIOUS MEETING SUBMITTED FOR APPROVAL**

**MOTION**

**Moved Cr Betts/Cr Sutherland**

That the Minutes of the Ordinary Meeting held on Tuesday, 27 August 2024, copies of which were circulated, be taken as read and confirmed as a correct record of the proceedings of the Meeting.

**244/24 RESOLVED**

**4 DISCLOSURE OF INTEREST**

Cr Phil Betts declared a conflict of interest in Item 8.1 'Proposed Licence to Tamworth Regional Astronomy Club Incorporated' of the Business Paper, for the reason that he is a member of the Tamworth Regional Astronomy Club. Cr Betts further declared that this was a less than significant, non-pecuniary interest and would remain in the Chamber and participate in the debate.

**5 MAYORAL MINUTE**

Nil

**6 NOTICE OF MOTION**

Nil

**OPEN COUNCIL REPORTS**

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## **7 ENVIRONMENT AND PLANNING**

Nil

## **8 INFRASTRUCTURE AND SERVICES**

### **8.1 PROPOSED LICENCE TO TAMWORTH REGIONAL ASTRONOMY CLUB INCORPORATED**

**DIRECTORATE:** REGIONAL SERVICES  
**AUTHOR:** Samuel Eriksson, Sports and Recreation Strategy Officer

#### **MOTION**

##### **Moved Cr Mears/Cr Coates**

That in relation to the report "Proposed Licence to Tamworth Regional Astronomy Club Incorporated of Part Lot 7300 in Deposited Plan 1152789", Council:

- (i) authorise the Mayor and General Manager to negotiate the terms of a new licence to Tamworth Regional Astronomy Club Incorporated as set out herein; and
- (ii) authorise the affixing of the Seal of Council to the licence document and any other associated documentation.

**245/24 RESOLVED**

### **8.2 PROPOSED LICENCE TO TAMWORTH RADIO CONTROL CAR CLUB INCORPORATED**

**DIRECTORATE:** REGIONAL SERVICES  
**AUTHOR:** Samuel Eriksson, Sports and Recreation Strategy Officer

#### **MOTION**

##### **Moved Cr Southwell/Cr Burke**

That in relation to the report "Proposed Licence to Tamworth Radio Control Car Club Incorporated of Part Lot 1 in Deposited Plan 329582 and Part Lot 36 in Deposit Plan 1130820", Council:

- (i) authorise the Mayor and General Manager to negotiate the terms of a new licence to Tamworth Radio Control Car Club Incorporated as set out herein; and
- (ii) authorise the affixing of the Seal of Council to the two separate licences and any other associated documentation.

**246/24 RESOLVED**

## 9 GOVERNANCE, STRATEGY AND FINANCE

### 9.1 REVIEW OF GENERAL POLICY REGISTER

**DIRECTORATE:** OFFICE OF THE GENERAL MANAGER  
**AUTHOR:** Lisa May, Coordinator Governance and Executive Services

#### MOTION

##### Moved Cr Coates/Cr Southwell

That in relation to the report “Review of General Policy Register” Council

- (i) endorse the proposed revocation or amendment of the General Policies identified in the Annexures and advertise the proposed changes for a period of 28 days for public comments prior to formal revocation or amendment by Council; and
- (ii) request a further report to Council following the review period to consider any public comments received and adopt the General Policy Register.

**247/24 RESOLVED**

### 9.2 PUBLIC INTEREST DISCLOSURES AND CODE OF CONDUCT COMPLAINTS

**DIRECTORATE:** OFFICE OF THE GENERAL MANAGER  
**AUTHOR:** Karen Litchfield, Internal Auditor

#### MOTION

##### Moved Cr Tickle/Cr Southwell

That in relation to the report “Public Interest Disclosures and Code of Conduct Complaints”, Council receive and note the report.

**248/24 RESOLVED**

### 9.3 IP&R - OUR PROGRESS REPORT, JANUARY 2024 TO JUNE 2024

**DIRECTORATE:** OFFICE OF THE GENERAL MANAGER  
**AUTHOR:** Anna Russell, Manager - Strategy and Performance

#### MOTION

##### Moved Cr Betts/Cr Sutherland

That in relation to the report “**Error! No document variable supplied.**”, Council receive and adopt the report

**249/24 RESOLVED**

**9.4 2023/2024 GENERAL PURPOSE AND SPECIAL PURPOSE FINANCIAL REPORTS FOR AUDIT**

**DIRECTORATE: OFFICE OF THE GENERAL MANAGER**  
**AUTHOR: Stuart Brandon, Statutory Accountant**

**MOTION**

**Moved Cr Betts/Cr Sutherland**

That in relation to the report “2023/2024 General Purpose and Special Purpose Financial Reports for Audit”, for the period ending 30 June 2024, Council:

- (i) resolve to present the Audited General Purpose and Special Purpose Financial Reports, together with the Auditors Reports at a Public Meeting to be held as part of Council’s Meeting on 26 November 2024, in accordance with Section 419 (1) of the Local Government Act 1993;
- (ii) record as an opinion of Council pursuant to Section 413 (2c) of the Local Government Act 1993 (NSW) (as amended), that the General Purpose Financial Reports for Tamworth Regional Council for the period ending 30 June 2024:
  - (a) have been prepared in accordance with:
    - the Local Government Act 1993 (as amended) and Regulations made thereafter;
    - the Australian Accounting Standards and other pronouncements of the Australian Accounting Standards Board; and
    - the Local Government Code of Accounting Practice and Financial Reporting;
  - (b) the General Purpose Financial Report presents fairly Council’s operating result and financial position for the year;
  - (c) the General Purpose Financial Report accords with Council’s accounting and other records; and
  - (d) the signatories are not aware of anything that would make the General Purpose Financial Report false or misleading in any way;
- (iii) record as an opinion of Council pursuant to the Local Government Code of Accounting Practice and Financial Reporting, that the Special Purpose Financial Reports for Tamworth Regional Council for the period ending 30 June 2024:
  - (a) have been prepared in accordance with:
    - the NSW Government Policy Statement “Application of National Competition Policy to Local Government”;
    - the Division of Local Government Guidelines “Pricing & Costing for



Council Businesses: A Guide to Competitive Neutrality”;

- the Local Government Code of Accounting Practice and Financial Reporting; and
  - Sections 3 and 4 of the NSW Department of Planning and Environment, Water’s “Regulatory and assurance framework for local water utilities”.
- (b) the Special Purpose Financial Reports present fairly the operating result and financial position for each of Council’s declared Business Activities for the year;
- (c) the Special Purpose Financial Reports accord with Council’s accounting and other records; and
- (d) present overhead reallocation charges to the water and sewerage businesses as fair and reasonable; and
- (e) the signatories are not aware of anything that would make the Special Purpose Financial Reports false or misleading in any way.

**250/24 RESOLVED**

## **10 COMMUNITY SERVICES**

### **10.1 TAMWORTH REGION INCLUSIVE CULTURE ADVISORY COMMITTEE MEETING MINUTES - 7 AUGUST 2024**

**DIRECTORATE: LIVEABLE COMMUNITIES**  
**AUTHOR: Kay Delahunt, Manager - Learning Communities**

#### **MOTION**

##### **Moved Cr Southwell/Cr Sutherland**

That in relation to the report “Tamworth Region Inclusive Culture Advisory Committee Meeting Minutes - 7 August 2024”, Council:

- (i) receive and note the minutes;
- (ii) support the use of the Welcoming Cities, Inclusion Guidelines for Public Aquatic Facilities as part of the design and delivery of Council’s new aquatic centre; and
- (iii) allocate \$1,000 from the General fund to enable the digital promotion of the Fiesta La Peel video in 2025.

**251/24 RESOLVED**

## **11 REPORTS TO BE CONSIDERED IN CLOSED COUNCIL**

At 6.50pm, the Chairperson offered the opportunity to members of the public to make representations as to whether any part of the Council Meeting should not be considered in Closed Council.

The General Manager advised the Chairperson that no written public submissions or representations had been received as to whether or not part of the Meeting should be closed to the public. The Chairperson asked any members of the Council whether any part of the Council Meeting should not be considered in Closed Council.

### **MOTION**

#### **Moved Cr Coates/Cr Burke**

That the confidential reports as listed be considered in a Meeting closed to the public in accordance with Section 10A(2) of the Local Government Act 1993.

### **252/24 RESOLVED**

#### **12.1 SHORT TERM LEASE OF 17 FITZROY STREET, TAMWORTH**

**DIRECTORATE: CREATIVE COMMUNITIES AND EXPERIENCES**

**AUTHOR: Barry Harley, Manager - Events**

The Council will determine this matter in part of the meeting closed to the public pursuant to Section 10A(2) (c) of the local Government Act 1993 on the grounds that the matter and information is information that would, if disclosed, confer a commercial advantage on a person with whom Council is conducting (or proposes to conduct) business.

## 12 CLOSED COUNCIL REPORTS

### 12.1 SHORT TERM LEASE OF 17 FITZROY STREET, TAMWORTH

**DIRECTORATE:** CREATIVE COMMUNITIES AND EXPERIENCES  
**AUTHOR:** Barry Harley, Manager - Events

#### MOTION

##### Moved Cr Betts/Cr Mears

That in relation to the report “Short Term Lease of 17 Fitzroy Street, Tamworth”, Council:

- (i) Approve the short-term lease of 17 Fitzroy Street, Tamworth;
- (ii) Authorise the Mayor and General Manager to negotiate a lease agreement as set out in the body of this report; and
- (iii) Authorise the Seal of Council to be affixed to the lease agreement and any other associated documents.

**253/24 RESOLVED**

## 13 **RESOLUTIONS PASSED IN CLOSED COUNCIL**

### **MOTION**

#### **Moved Cr Coates/Cr Mears**

That Council move into Open Council.

### **254/24 RESOLVED**

At 6.55pm the meeting moved back into Open Council.

In accordance with the Tamworth Regional Council Code of Meeting Practice, Section 14.21, the Chairperson provided a summary of the resolutions passed in Closed Council.

**Closure:** There being no further business the Ordinary Meeting of Council concluded at 6.56pm.

Cr Russell Webb, Chairperson

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